

## Practical English V

Spring 2006

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**Textbook:** Up Close 4

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### Class Schedule

- **Class #1:** Introductions and Chapter 1.
- **Class #2:** Chapters 1 and 2 and Common Mistakes Handout Parts 1 and 2.
- **Class #3:** Chapter 3, Common Mistakes Handout Parts 3 and 4, and Assignment of Homework.
- **Class #4:** Homework Due, Chapter 4, Common Mistakes Handout Parts 5, 6 and 7, Discussion of Group activity, and Introduction to Presentations.
- **Class #5:** Chapters 5 and 6 and Group activity.
- **Class #6:** Presentations.
- **Class #7:** Final Writing and Listening Test.

### Grading

Grading will be based on the following items. A score of 70 points or higher is necessary in order to pass this class. An "A" will be awarded to students who have scores higher than 70 points. An "A+" will be awarded to students who have scores higher than 85 points. All four assignments must be completed in order to pass the class.

- **Final Writing and Listening Test:** 30 points
- **Presentation:** 30 points
- **Group work:** 20 points
- **Homework:** 20 points

In addition to the above scores, students may also lose points for the following reasons:

- **Absence:** -10 points (3 absences fails the class).
- **Lateness:** -1 point for 15 minutes or less, -2 points for between 15 and 40 minutes, and -5 for more than 40 minutes late. If you miss a class activity, you lose all the points for that activity.

- **Poor Class Behavior:** Up to -10 points.
- **Cheating:** Failure of assignment and possibly failure of the class.

### Homework

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- Homework is due at the beginning of next class after it is assigned.
- Late homework results in a 2-point deduction per week.
- Cheating on homework will result in the failure of the assignment and possibly the class.

### Classroom Behavior

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The following behavior is expected in class. Not following these guidelines or doing something else that is inappropriate for class will result in a deduction from the student's final grade.

- Students are expected to speak English in class.
- Students should not speak when the instructor is speaking, during tests, or during presentations.
- Students are expected to participate in all classroom activities.
- Students may not use cell phones in class.
- Bathroom breaks during class are allowed. Please get up quietly and return to class quickly.

### Cheating

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Cheating of any kind will not be tolerated in class. Students caught cheating during class will fail the assignment and possibly the class. Cheating includes (but is not limited to):

- Cutting and pasting information from a website.
- Copying from a book, magazine, or other published work.
- Copying from a friend or other student, or receiving help from a native speaker.
- Using an online translation website.

REMEMBER: Copying only one line of homework or just one answer is still cheating and may result in failure of the course.