

## Practical English V

Spring 2006

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**Textbook:** Up Close 4

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10:30 and 12:30-1

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\*\*\*Please NO HANMAIL\*\*\*

### Tentative Class Schedule

- **Class 1:** Introductions, Syllabus, and Common Mistakes: Part 1.
- **Class 2:** Chapter 1, Making an Argument, and Common Mistakes: Part 2.
- **Class 3:** Chapter 2, Topic Sentences, Common Mistakes: Part 3, and Outline Assigned.
- **Class 4:** Outline Due, Chapter 3, Introduction and Conclusion, and Common Mistakes: Part 4.
- **Class 5:** Body Paragraphs, Chapter 4, Common Mistakes: Part 5, and Presentations assigned.
- **Class 6:** Finding the Pieces of a Paper, Common Mistakes: Part 6, and Presentation Preparation day.
- **Class 7:** Presentations
- **Class 8:** Presentations
- **Class 9:** Rough Draft Assigned and Chapter 5-6.
- **Class 10:** Chapter 7-8.
- **Class 11:** Rough Draft Due, Final Draft Assigned, and Chapters 9-10.
- **Class 12:** Chapters 11-12 and Final Draft Workshop.
- **Class 13:** Final Draft Due and Group Activity
- **Class 14:** Final Writing and Listening Test

### Grading

Grading will be based on the following items. A score of 70 points or higher is necessary in order to pass this class. An "A" will be awarded to students who have scores higher than 70 points. An "A+" will be awarded to students who have scores higher than 85 points. All four assignments must be completed in order to pass the class.

- **Final Writing and Listening Test:** 30 points
- **Presentation:** 30 points

- **Group work:** 10 points
- **Outline:** 10 points
- **Rough Draft of Your Paper:** 10 points
- **Final Draft of Your Paper:** 10 points

In addition to the above scores, students may also lose points for the following reasons:

- **Absence:** -8 points (4 absences fails the class). If you must be absent, please tell me at least one week in advance if possible. If you have an emergency, please give me a signed document proving your reason for absence.
- **Lateness:** -1 point for 15 minutes or less, -2 points for between 15 and 40 minutes, and -5 for more than 40 minutes late. If you miss a class activity, you lose all the points for that activity.
- **Class Participation:** Writing and speaking will be assigned in class. Students may lose points on these if they do not participate or if they do not follow the assignment correctly.
- **Poor Class Behavior:** Up to -10 points.
- **Late Assignments:** Homework is due at the beginning of the next class after it is assigned. Late homework results in a 2-point deduction per week.

#### Classroom Behavior

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The following behavior is expected in class. Not following these guidelines or doing something else that is inappropriate for class will result in a deduction from the student's final grade.

- Students are expected to speak English in class.
- Students should not speak when the instructor is speaking, during tests, or during presentations.
- Students are expected to participate in all classroom activities.
- Students may not use cell phones in class.
- Bathroom breaks during class are allowed. Please get up quietly and return to class quickly.

#### Cheating

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Cheating of any kind will not be tolerated in class. Students caught cheating during class will fail the assignment and possibly the class. Cheating includes (but is not

limited to):

- Cutting and pasting information from a website.
- Copying from a book, magazine, or other published work.
- Copying from a friend or other student, or receiving help from a native speaker.
- Using an online translation website.

REMEMBER: Copying only one line of homework or just one answer is still cheating and may result in failure of the course.

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